

28 OCT 1982

MEMORANDUM FOR: Executive Director

VIA: Deputy Director for Administration
Administrative Officer, DCI

FROM: Bruce T. Johnson
Chairman, Fine Arts Commission

SUBJECT: Request for Approval to Incur Expenses Under

[REDACTED]

1. Approval is requested to incur expenses allowed under

[REDACTED]

2. I believe the expenditure of appropriate funds is authorized [REDACTED] for the costs of a lunch on 29 October 1982 for the purpose of maintaining a working relationship on behalf of the Fine Arts Commission with a noted art donor.

3. My guest will be Mr. Vincent Melzac, from whose personal collection have been borrowed many of the art works on display in the Headquarters building. Mr. Melzac's attendance is considered essential to continue the liaison between Mr. Melzac and the Fine Arts Commission.

4. The estimated cost of this luncheon is \$8. No claim is made for my lunch.

/s/ Bruce T. Johnson

Bruce T. Johnson

APPROVAL:

Deputy Director for Administration

Date

I certify the availability of funds in the amount indicated in paragraph 4.

Budget and Fiscal Officer, DCI

Date

ADMINISTRATIVE - INTERNAL USE ONLY

SUBJECT: Request for Approval to Incur Expenses Under

STAT

APPROVAL:

Executive Director

Date

STAT

ODP/pml (28 October 82)

Distribution:

Original - Addressee + 1
2 - DDA
1 - Chairman, FAC

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Request for Approval to Incur Expenses Under

STAT

FROM:

Bruce T. Johnson
Chairman, Fine Arts Commission
2D00 Headquarters

EXTENSION

NO.

DATE

28 OCT 1982

STAT

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. C/AS/ODP
2D0105 Hqsnot *DM*

INFORMATION

2.

3. DDA
7D18 Hqs

APPROVAL

4.

5. AO/DCI
7C17 Hqs

INFORMATION

6.

7. DCI/B&F
7C17 Hqs

CERTIFICATION

8.

9. EXDIR
7E12 Hqs

APPROVAL

10.

11. Chairman/FAC
2D00 Hqs

12.

13.

14.

15.